



Puahue School Board of Trustees Agenda/Minutes

Date: Wednesday 18th September 2024

Present: Fran, Julie, Lisa, Sam, Erika, Rebecca & Scott

Apologies:

Previous Minutes:

[Link to the minutes of the previous meeting](#)

We would like to accept the minutes from the previous meeting.

Principals Report:

[Link to the Principal's Report](#)

Financial Report/s:

[Link to Financial Report](#)

- Ratification of August Accounts totalling \$9,961.66

Moved by: Fran

Seconded by: Erika

Policy Review:

N/A

Business for discussion and/or resolution:

- Community Survey / Health and PE Survey
 - Regarding the "Relationships & Sexuality" area, copy a blurb/wording from the ministry, into the top description of the form.
 - Scott will send out a draft survey of Health & PE for our feedback.
 - Made some changes to the Community Survey as a board.
 - Given our low responses in the past... can we incentivise responses by offering a prize to students for parent responses...
 - How will we know what children get a treat... Send a "completion form" home with children for parents to sign stating that they have completed the online form.

- Board Survey (Lisa's Survey)
 - Lisa will meet with Scott before our next meeting and go through the results.
 - We will then make plans for board training when areas of need are highlighted.

In Committee Business:

- Nil

Monitoring:

- Nil

Administration:

Open discussion / general business:

- Discussion around risk register
- Discussion about roles & responsibilities of the board

Early Identification of Agenda Items for Next Meeting:

- Draft Budget
- Survey Results

Next Meeting:

6th November @ 6.00pm

Signed:



Board Chair